

**KLAMATH COUNTY FISCAL YEAR 2006-07 BUDGET AND PROCESSING SCHEDULE
COUNTY, LIBRARY DISTRICT, AND DRAINAGE DISTRICT BUDGETS**

Target Dates

2005

Nov 04 thru Feb 06 MIS design and complete "budget system"

30-Nov Human Resources submits personal services information to MIS

Dec 1 - Dec 31 MIS loads personal services information in system

2006

18-Jan "2006-07" Revenue projection to Commissioners and Budget Committee

15-Mar Scheduled dates and times presented to Commissioners

"Budget Direction" by Commissioners

"Budget Direction" delivered to Departments

Mar 15 thru Mar 31 "Other Category" input by Budget Officer

Mar 6 thru Mar 31 Departmental budget preparation period

5-Apr DEPARTMENTS ARE LOCKED OUT OF SYSTEM

4-Apr Notice of Budget Committee Meeting to Newspaper for April printing

16-Apr Budget Committee Meeting notice published

25-Apr A&T Grant Document presented and approved by BOCC

26-Apr Mail A&T Grant Document to Department of Revenue

28-Apr Budget Committee Meeting second notice published

4-May Budget Committee meetings commence

04-May thru 22-May Budget Committee meetings continue

22-May Budget Committee approves Budget and Levy Taxes

23-May thru 01-Jun Preparation of Budget Summary for publication

23-May thru 14-Jun Board of Commissioners review and revisions (if applicable)

Notice of Budget Hearing and Budget Summary to newspaper for June 2 and June 14 printing

02-Jun and 14-Jun Notice of Budget Hearing published

20-Jun Public Hearings held; Board of Commissioners adopts 2006-07 budgets, makes appropriations, and certifies the tax levy

20-Jun thru 05-Jul Printing of "ADOPTED" Budget

5-Jul "Adopted" Budgets, LB50s, LB60s, publish hearing notice, and budget resolutions filed with the County Assessor